

## **Composite Transfer Grant (CTG)**

The composite Transfer Grant shall be paid at the rate of 80% of the last month's basic pay in case of transfer involving a change of station located at a distance of or more than 20 kms from each other.

The Non- Practicing allowance shall not be included as part of basic pay while determining entitlements for CTG.

In case of transfer to stations which are at a distance of less than 20 kms from the old station and of transfer within the same city, one third of the composite transfer grant will be admissible, provided a change of residence is actually involved.

In case where the transfer of husband and wife takes place within six months, but after 60 days of the transfer of the spouse, 50% of the transfer grant on transfer shall be granted to the spouse transferred later.

In case of the transfer of husband and wife are ordered within 60 days, no transfer grant shall be admissible to the spouse transferred later.

It is admissible for administrative transfers including periodical transfer even if the request of the employee has been conceded.

The composite transfer grant is not treated as income for the purpose of income tax.

***RBE No. 76/2011, RBE No. 103/2017 & RBE No. 16/2022***

### **2.1 CTG not admissible for following occasions:-**

It is not admissible in the case of temporary transfer ordered for a period not exceeding 180 days.

It is not admissible in the case of request / mutual transfer ordered at the request of the employee.

#### **2.1.1 Transportation of Personal effects:**

The claim for reimbursement towards Transportation of Personal effects shall be admissible subject to the production of actual receipts / vouchers by the Railway Servants. These rates will further rise by 25% whenever DA increases by 50%.

**Rates as follows:**

<b>Pay Matrix Level</b>	<b>Rate of Transport by Road</b>
Level 6 and above	Rs.50/- per km
Level 5	Rs.25/- per km
Level 4 and below	Rs.15/- per km